

Dear Parent



Christmas card drawing sheet

Enclosed please find your child's Christmas card design. Please follow the steps below to place your order and to avoid any confusion.

- Receive your drawing from the school
- Visit www.totalknockout.co.uk and begin the process of placing your order
- Click on shop on the menu bar
- Select the products you would like to purchase
- Type in your drawing sheet number
- Complete child and drawing details on screen
- You can add as many drawing sheets as you require
- Select the drawing sheet/child's name you want to customise the product with
- Select other options if required
- Select quantity required
- Click add to basket
- Select other products you may want to purchase (your current drawing sheet selection will be remembered)
- Click on view basket
- Proceed to checkout
- Complete all details as required
- Select payment type
- Click place order

Now please send the original drawing sheet to the co-ordinator at your school or post directly to Total Knockout. We do not have a copy of your child's drawing, we need the original.